

Securitum Szkolenia Sp z o.o. Sp.k. (hereafter SECURITUM) is part of the Securitum Group which includes Securitum Audyty Sp z o.o. Sp. k. and [research.securitum.com](https://research.securitum.com). This privacy policy will explain how our organization uses the personal data we collect from you when you use our website.

## Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- What are your data protection rights?
- What are cookies?
- How do we use cookies?
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## What data do we collect?

SECURITUM collects the following data:

- Personal identification information (Name, e-mail address etc.).
- Your network identifiers (IP addresses)

## How do we collect your data?

You directly provide SECURITUM with the data we collect. We collect data and process data when you:

- Voluntarily sign-up for a training session;
- Voluntarily complete a newsletter or contact form or respond later via email.
- Use or view our website via your browser's cookies.

## How will we use your data?

SECURITUM collects your data so that we can:

- Process the registration for the training.

If you agree, SECURITUM will share your data with our partner companies so that they may offer you their products and services.

- Our datacenter provider who hosts our server (within EU)
- E-mail SMTP internet infrastructure used to send you e-mails: here only Google EU infrastructure is being used

## How do we store your data?

SECURITUM securely stores your data at our own headquarters and at our datacenter provider. Our datacenter provider is top 5 European provider of such services. We manage our infrastructure ourselves with securely configured access.

SECURITUM will keep your data until you ask us to be removed/you don't want to receive e-mail notifications from us. Once this time period has expired, we will delete your data within one week.

## What are your data protection rights?

SECURITUM would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

**The right to access** – You have the right to request SECURITUM for copies of your personal data. We may charge you a small fee for this service.

**The right to rectification** – You have the right to request that SECURITUM correct any information you believe is inaccurate. You also have the right to request SECURITUM to complete the information you believe is incomplete.

**The right to erasure** – You have the right to request that SECURITUM erase your personal data, under certain conditions.

**The right to restrict processing** – You have the right to request that SECURITUM restrict the processing of your personal data, under certain conditions.

**The right to object to processing** – You have the right to object to SECURITUM’s processing of your personal data, under certain conditions.

**The right to data portability** – You have the right to request that SECURITUM transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: [securitum AT securitum.com](mailto:securitum@securitum.com)

Or write to us:

*Securitum,*

*ul. Zagaje 54*

*30-437 Kraków.*

## Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

## How do we use cookies?

SECURITUM uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website via Google Analytics.

## What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** – SECURITUM uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- **Advertising** – SECURITUM uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. SECURITUM sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

## How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## Privacy policies of other websites

The SECURITUM website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

## Changes to our privacy policy

SECURITUM keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 8<sup>th</sup> October 2020.

## How to contact us

If you have any questions about SECURITUM's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: [securitum AT securitum.com](mailto:securitum AT securitum.com)

Or write to us at:

*Securitum,*

*ul. Zagaje 54*

*30-437 Kraków.*

## Right to contact the appropriate authority

Should you wish to report a complaint or if you feel that SECURITUM has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.